

Kentucky Nuclear Energy Development Authority (KNEDA) Bylaws

Article I – Name and Legal Basis

1. **Name:** The body shall be known as the *Kentucky Nuclear Energy Development Authority* (“Authority” or “KNEDA”).
2. **Legal Authority:** The Authority is established pursuant to KRS 164.2802 and is administratively attached to the University of Kentucky Center for Applied Energy Research (UK CAER).

Article II – Purpose

1. To serve as the Commonwealth’s trusted, nonregulatory state entity regarding nuclear energy matters.
2. To support and facilitate nuclear energy development in ways that are:
 - Safe and secure,
 - Economically beneficial,
 - Environmentally protective,
 - Responsive to communities,
 - Educationally enriching, and
 - Workforce-preparatory.
3. To carry out statutory responsibilities including public education, strategic planning, stakeholder engagement, grant administration, and annual reporting.

Article III – Authority Composition and Terms

1. The membership of the Authority is established by KRS 164.2802.
2. Vacancies: Filled by the original appointing authority in the same manner as the initial appointment and shall serve until the end of the predecessor’s term of appointment.

Article IV – Meetings and Quorum

1. A majority of voting members constitutes a quorum.

2. The Board shall meet at least quarterly, with additional meetings called by the Chair as needed.
3. Notice of regular meetings shall be provided at least 14 days in advance; notice for special meetings shall be given as reasonably possible.
4. Public notice of meetings shall follow Kentucky Open Meetings Act.
5. Public comment. An opportunity for public comment shall be provided at each meeting.

Article V – Officers and Staff

1. **Chair:** Director of UK CAER.
2. **Vice Chair:** Elected from among the voting members.
3. **Secretary:** Appointed by the Chair.
4. **Executive Director of the Authority:**
 - Hired by the Authority.
 - Responsible for management of operations, promotion of the Nuclear Energy Development Grant Program, strategic implementation, and compliance with statutory duties.
5. **Staff:** Employed as necessary to fulfill the mission, including grant administration, research, communications, and outreach.

Article VI – Committees and Work Groups

1. **Committee Structure:**
 - The Authority may establish standing committees, subcommittees, and temporary work groups to support its mission.
 - Committees include but are not limited to:
 - **Grant Administration Subcommittee** – Reviews and evaluates grant applications under KRS 164.2803 and makes award recommendations. The subcommittee shall set the maximum amount to be awarded in each grant, subject to legislative authorization. The total amount awarded shall correspond to appropriation by the legislature.

- **Executive Director Review Work Group** – Conducts the annual performance review of the Executive Director and provides recommendations regarding contract renewal, compensation, and succession planning.
- Other committees as determined by the Board (e.g., strategic planning, public engagement, economic impact analysis).
- Committees shall follow the Kentucky Open Meetings Act.

2. Nomination Process:

- KNEDA members may be nominated or self-nominate to the Chair.

3. Selection Process:

- The KNEDA Chair shall review all nominations and self-nominations and make final selections for committee and work group membership, in consultation with the Board.

4. Membership Terms:

- Committee and work group membership shall generally be for a two-year term, renewable upon re-nomination and reappointment by the Chair.
- Vacancies will be filled at any time to meet the needs of the Authority.

5. Reporting:

- Committees and work groups shall report their findings, recommendations, or actions to the full Board at regular or special meetings, as appropriate.

Article VII – Strategic Planning, Reporting, and Analysis

1. **Strategic Plan:** Develop and adopt a plan outlining goals, metrics, timelines, and responsibilities.
2. **Economic Impact Analysis:** Completed and updated at least biennially.
3. **Annual Report:**
 - Due December 1 each year, beginning December 1, 2025.
 - Submitted to the Governor and the Legislative Research Commission for referral to appropriate interim committees.
 - Shall include:

1. A summary of activities since the last report;
 2. Evaluations and scores of all grant applications and awards under KRS 164.2803;
 3. A summary of public outreach efforts, public comments received, and any responses thereto; and
 4. Recommendations to support and expand Kentucky's nuclear energy ecosystem.
- 4. Approval of Reports:** Reports will be provided to the Authority at least one week in advance of a regular or special called meeting and will be approved by the Authority Board prior to submittal. If the Authority does not achieve consensus in approving the Report, the Report will include a section providing questions and recommendations prepared by minority or dissenting members.

Article VII – Conflict of Interest and Ethics

1. Members shall disclose any conflicts of interest and recuse themselves from related discussions or votes.
2. All actions are governed by Kentucky ethics laws applicable to public advisory boards.

Article IX – Amendments

1. These bylaws may be amended by a two-thirds vote of voting members present at any regular or special meeting.
2. Proposed amendments must be distributed to all members at least 30 days prior to the vote.